



Berwick Housing Authority

NEWSLETTER

DECEMBER 2021

Berwick Housing Authority
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Berwick, LA 70342

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Rent is due **December 10th** which is the eighth working day of the month. If you do not pay by **December 10th**, a \$10 late fee will be applied. If you signed a contract, your rent is due **December 15th**, but a late fee is still applied after the **10th**. The absolute last day to pay the rent is **December 20th**.



The office will be closed on **Friday, December 24th** for Christmas Eve and **Monday, December 27th** for Christmas. We will also be closed on **Friday, December 31st** for New Year's Eve. If you have a maintenance emergency (gas, water, electricity), please call the office and listen to the answering machine to get the phone number to the maintenance staff on call. You must then hang up and call that number. If it is not an emergency, please wait to call in the work order when we are open.



The lobby will open back up to the public on December 1st. If you or a family member has been sick, we ask that you do not come in. As always, you can still drop off your rent payments in the drop box. We will still not be giving out rent receipts.



REMINDER TO PLEASE BRING IN YOUR SOCIAL SECURITY AWARD LETTER WHEN YOU RECEIVE IT IN THE MAIL. We will keep a copy on file until your annual recertification. The increase will NOT affect your rent until your annual recertification.



Residents will be able to pay rent with their debit/credit cards again beginning December 1st. Please remember that it is a **\$1.50 service charge** to pay with a card.



If you are employed, we will send a late contract to you with your December rent statement. By signing, this will give you until the 15th of the month to pay your rent without getting a strike. This is the only time you will be able to sign a late contract for 2022. You must sign it and return it to the office by **December 17th**. A late contract must be signed every year!



SATURDAY, DECEMBER 4TH
6:00 PM

Meet & Take Pictures w/Santa 6pm-7pm
SHOWING RUDOLPH THE RED NOSED REINDEER 7:00 PM
Hot dogs, chips & drinks will be served
Bring your own pillows and blankets
A **FREE** event for the entire family
BERWICK CIVIC CENTER
300 PATTIE DRIVE, BERWICK, LA
Presented by the Town of Berwick



Just a reminder that we have a computer and printer that the residents can use to print check stubs, child support, food stamps, etc. that we are requesting to complete annual recertifications or interims.

INCOME CHANGES

Reminder that any income changes need to be reported to the housing authority within 10 days, as per your lease. This includes raises, employment changes, child support, FITAP, Social Security, etc. We receive EIV reports monthly directly from HUD, so we will eventually find out if you do not report it. This is a federal offense and you will be responsible for a repayment agreement.



Main Street in Patterson
Sunday, December 12th

- 4-Legged Parade @ 12:00 pm w/line up at 11:00 pm
- Annual Street Parade @ 2:00 pm

More info: 985-395-5205